One Page Reference for Supports Coordination (SC) Billing for Cross-Systems Meetings

Did the SC facilitate the meeting?

Examples of Program Offices:

Department of Aging (PDA)

Department of Education (PDE)

Hospitals

Office of Child Development and Early Learning (OCDEL)

Office of Children Youth and Families (OCYF)

Office of Long Term Living (OLTL)

Office of Mental Health and Substance Abuse Services (OMHSAS)

Office of Vocational Rehabilitation (OVR)

Yes, the SC facilitated the meeting

No, the meeting was facilitated by another program office.

Did the SC provide information about resources or ODP services in order to better serve the individual and their support needs for more than 15 minutes?

Examples: Provide an update to the team about activites conducted as a result of the previous meeting, inform team about a potential connection to a community resource, etc.

The SC can only bill for the time they spent providing information, not the entire meeting.

Yes, the SC provided information for more than 15 minutes.

No, the SC did not provide information for more than 15 minutes.

Billable Activity

Not a Billable Activity

All billable activities require service note documentation.