

APPENDIX C: FAILURE TO COMPLY NOTIFICATION LETTER TO PROVIDER FROM ASSIGNED AE

Assigned AE Failure to Comply Notification letter to Provider

Provider CEO/Executive Director Address

Dear CEO/Executive Director:

This letter serves as notice that Provider Name & MPI # has not submitted their DP 1059 and supporting documentation by April 30, 20XX for the following service specialties:

Specialty #/Service Name

Supports Coordinators have been notified to begin planning activities with waiver participants, families, and the Individual Support Plan teams as of May 1, 20XX for the transition of waiver participants to a willing and qualified provider(s).

If Provider Name does not become qualified by June 30, 20XX, Provider Name will not receive payment for waiver services rendered beyond that date and will no longer be qualified to provide the service specialties noted above. If, during transition planning activities, the waiver participant chooses to begin service with an alternate willing and qualified provider prior to July 1, 20XX, your agency's service authorizations in the FY 20XX-20XX will be end-dated accordingly.

Sincerely,

AE Director (Assigned AE)

cc: Applicable AE Staff SCO Director(s)

ODP Regional Program Manager (ODP) Regional Provider Qualification Point Person