

Now Open: Registration for Certified Investigator (CI) Initial Certification Course

ODP Announcement 21-085

AUDIENCE:

Administrative Entities (AEs), Supports Coordination Organizations (SCOs), Supports Coordinators (SCs), Direct Service Providers (DSPs) and Contracted Entities that conduct or will conduct critical incident investigations as required under Incident Management Bulletin 00-21-02 and under Chapter 6100.402 Incident Investigation

PURPOSE

To communicate that registration for the January – June 2022 sessions of the CI Initial Certification Course are now open on MyODP.

DISCUSSION

The Initial CI Certification Course was created to ensure that all incidents requiring an investigation receive a systematic review that meets established standards. In order to perform investigations, the investigator must successfully complete all requirements of the Initial Certified Investigator (CI) Certification Course. Due to continued concerns regarding COVID-19, **all January – June 2022 Initial CI Certification sessions (or cohorts) of the course will be provided virtually rather than in person.**

The Initial Certification process consists of four main parts:

1. Verification of applicant's general qualifications (completed by applicant's Office of Developmental Programs' [ODP]-affiliated employer/sponsor).

2. Online prerequisite course
3. Online virtual class, which consists of four Scheduled Zoom sessions and assignments completed independently by the CI applicant, including but not limited to:
 - a) Viewing webcasts
 - b) Taking quizzes
 - c) Completing homework assignments
4. Online exam

In order to register for a cohort of the CI Initial Certified Investigator course, registrants must have a current MyODP account. If you do not have a MyODP account, use this [MyODP Login Page](#) link and follow the instructions under “Is this your first time here.” **If you are not sure if you have a MyODP account, contact support@myodp.org or Sarah Naughton (sarah.naughton@temple.edu).**

To register for the CI Initial Certification course, use the registration link on the [Certified Investigator Initial Certification Course Information page](#). You must be logged into MyODP to access the registration page.

For assistance with registration, contact Sarah Naughton (sarah.naughton@temple.edu). For questions regarding the course or its topics, contact Amanda Black (amanda.black@temple.edu).