pennsylvania
DEPARTMENT OF HUMAN SERVICES

Revised Timeline for Incident Management Bulletin and Enterprise Incident Management (EIM) System Enhancements

ODP Announcement 20-107

AUDIENCE:

All Stakeholders

PURPOSE:

To provide updated issuance and effective dates for the revised Incident Management Bulletin and subsequent changes to the Enterprise Incident Management system.

DISCUSSION:

As a result of the impacts of COVID-19, the Department of Human Services, Office of Developmental Programs (ODP) is delaying the issue and effective dates for the revised Incident Management Bulletin that were previously communicated in ODP Announcement 20-053. At this time, the new issue date is targeted for March 2021 with an effective date of July 2021. Modifications to the Enterprise Incident Management (EIM) system are also being delayed until July 2021.

As the system transitions to comply with the Incident Management sections of 55 Pa. Code Chapter 6100, providers will continue to report and investigate incidents as outlined in the current Incident Management Statement of Policy, 55 Pa Code Chapter 6000 Subchapter Q. Effective July 2021, ODP will align: (1) Chapter 6100 Incident Management sections (replacing Chapter 6000 subchapter Q), (2) implementation of the Incident Management Bulletin, and (3) implementation of technology updates to the EIM system.

Below are the key activities planned to support the release of the revised Incident Management Bulletin. Additional announcements and registration instructions related to these activities will be forthcoming.

Supporting Pennsylvanians with developmental disabilities and their families to achieve greater independence, choice, and opportunity in their lives.

Incident Management Key Activities Timeline

March 2021
- **Issue the revised Incident Management Bulletin**

End of March 2021
- **Live Webinars hosted to Introduce the Incident Management Bulletin**
  - Provide backgound, highlight major changes, allow for questions and answers

Mid- April 2021
- **Live Webinars hosted to provide an Overview of the Incident Management Bulletin**
  - Discuss the various sections of the bulletin and allow for questions and answers

May 2021
- **Release Training Webcasts series related to:**
  - Incident Recognition and Reporting
  - Incident Response

June 2021
- **Enterprise Incident Management (EIM) user training materials available**
  - EIM Resource Guides, Job Aides and Tip sheets
- **Live Webinar sessions with Q&A for Providers, Supports Coordination Organizations, and County/Adminstrative Entity users**

July 1, 2021
- **Incident Management Bulletin becomes effective**
- **EIM system changes Go-Live**

Post July 2021
- **Question and Answer sessions**
- **Ongoing Targeted Technical Assistance**
- **Updated EIM Manual made available**

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