Quality Management (QM) Recertification for 2016 and 2018 ODP QM Certificate Holders
ODP Announcement 20-013

AUDIENCE:

ODP QM Certificate Holders who achieved certification during Calendar Years 2016 and 2018 due for recertification by December 31, 2020

PURPOSE:

To announce QM Recertification requirements for 2016 and 2018 ODP QM Certificate Holders; to build and sustain quality management capacity by enhancing the knowledge and skills of staff who function as leaders in quality management throughout the service delivery system.

BACKGROUND:

As part of ODP's QM Strategy, a QM Certification Program was created to support four objectives:

- Offer the highest quality services that promote choice and control in individuals' everyday lives
- Safeguard the health and safety of individuals receiving services
- Implement positive practices
- Ensure program compliance with regulations

A pilot of the certification curriculum was started at the end of 2015 and certified the first group of staff in early 2016. Since that time, ODP has continuously improved the content and format based on feedback from attendees and offered QM Certification Classes in the spring and fall of each year. Included in the ODP QM

Supporting Pennsylvanians with developmental disabilities and their families to achieve greater independence, choice, and opportunity in their lives.

Certification program is the requirement for staff to become recertified every two years.

Becoming recertified is highly recommended for staff already certified. Recertification supports the advancement of QM skills, knowledge and expertise because those who are pursuing recertification are given additional tools and a more in-depth review of information not previously covered in the QM Modules or the face-to-face class.

RECERTIFICATION:

WHO: All staff who became certified during Calendar Years 2016 and 2018 are required to become recertified by December 31, 2020 in order to retain their certification. Access to the recertification materials will be available only to those who were certified in 2016 and 2018 and are due for recertification in 2020.

TIMELINE: Staff wishing to retain their ODP QM Certification must recertify by **December 31, 2020**. Recertification modules and the accompanying test will be available beginning **February 11, 2020** in MyODP. Recertification applicants will have 2 attempts – 24 hours apart – to achieve a score of 84%. If recertification applicants wait until the end of the year, they will need to take the test on December 30, 2020 and wait 24 hours to take the test again on the last day December 31, 2020. If a recertification applicant waits until December 31, 2020 to take the test, they will have only one attempt as the exam will close at midnight, December 31, 2020.

WHERE: Recertification applicants can access the recertification modules and accompanying materials starting on February 11, 2020 at this link:

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https://www.myodp.org/course/view.php?id=1584.

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Be sure to log in to MyODP to gain full functionality of the website to complete the recertification process.

WHAT: To recertify, staff will need to complete a review of three ODP QM Recertification Modules:

- Part 1: ODP QM Strategy Updates

Supporting Pennsylvanians with developmental disabilities and their families to achieve greater independence, choice, and opportunity in their lives.

- o This module summarizes changes to ODP's QM Strategy as of December 31, 2019
- Part 2: Using a Data Dictionary
  - o Based on feedback from current certificate holders, an expanded discussion of tools used in QM is being provided
- Part 3: Data Visualization
  - o Another area current certificate holders want to know more about is data visualization and how it helps to summarize and compare data. This is not a course in how to use Excel.

Questions may be directed to RA-PWODPQMCERTI@pa.gov